

RTCA BOD Meeting, called to order: Wednesday, May 6th, 2020 at 5:44 pm MST

In attendance:

CH: Cory Hart, President

Vice President, Position Vacant

LL: Linda Lee, Treasurer

JB: Jeri Berg, Secretary

PS: Patty Smith, Director

TK: Tracey Kallas, Director

CF: Carmeta (Meta) French, Director arrived 5:55pm MST

President's Report

- No Report

Treasurer's Report

Checking: \$478.24

Savings: \$6694.70

Total: \$7172.94

\$199.50 payment came through as an AutoPay from Bandzoogole/Mailzoogole (BreederRoo/RTCA Website and email). The payment is not due until June, company took it out of account April 24.

This payment left the account under \$500; LL spoke with bank, waving the fee for going under \$500 as the majority of the month showed a \$500 balance.

CH has the receipt, sending to LL at RTCA4All.

Administrator for account had been Jordon Leigh, upon resignation automatically went to CH.

Tracey Kallas last expenses were \$442.60 for all previously unbilled months.
(per LL via RTCA BOD FB page)

Secretary's Report

approve April minutes – Tabled, minutes not been reviewed.

JB will post future minutes on FB BOD page and send emails.

Motion 2020-232 to approve April Emergency Board meeting minutes

Motion CH, second PS. Motion passed unanimously.

2020 Nominations, Election, Ballot Counting:

Counting Ballots: Members selected to count ballots: I asked Loraine Capurso first, she replied she was unavailable. Next was Stacy Zimmerman and she was able to help. Randi Garske had contacted me that she was willing to help.

71 Ballots were mailed out, 47 were received by the deadline.

Received after the deadline: 3 on May 4, 2 on May 5, 2020.

The ballot counting was done via video on Skype, Monday May 4 at 5:50 pm MST and concluded at 6:17 pm MST.

of unopened outer ballot return envelopes received by deadline May 1, 2020: **47**

Below is the count: Number of invalid ballots: **6**

2 Ballots not in the ballot envelope (1 was marked for both candidates)

1 Ballot had members name on it.

3 Ballots arrived on May 4, after the deadline of May 1, 2020

Nominee 1 Charles Harrison - Oklahoma Votes 12

Nominee 2 Linda Lee - Colorado Votes 32

Total valid votes counted: **44**

Additional notes: The members list with addresses was used to check off members names as member labels were not made. The ballot did not an identifying footer, instead stated 2020 Candidates for office of Treasurer, above candidates' names.

3 Ballots arrived on May 4, after the deadline of May 1, 2020 and are included in the number of invalid ballots listed above.

1 ballot was returned with an incorrect address for the member. There was not sufficient time to mail a new ballot and have it returned in time for the deadline. I contacted the member about it, and she replied she was ok with not voting as well as providing me with her correct address. I passed on the correct address information to LL, Treasurer.

Committee Reports:

Policy & Procedure Committee: Nothing to report

Chair: Cory Hart

Members:

Linda Lee

Carmeta French

Patty Smith

Tracey Kallas

Jeri Berg

Ways & Means Committee:

A fundraising Raffle was held online, and we netted about \$825. A complete breakdown of that will be included in the P&L spreadsheet we are working on to submit. Most of the funds will be going to the Specialty, then any profits from the Specialty can be put in a fund for the 2021 Specialty or split with some coming back to Ways & Means.

We currently have Bags and T-shirts with the RTCA Logo and the 2019 Specialty Logo available for sale.

We need to work on an online ordering page. The easiest way to do that will be to set up a PayPal shopping cart, so we may need to set up a new account for that.

Our Inventory is as follows:

40 RTCA Club Logo Cooler bags with side pockets. Cost: \$5.90, sell for \$12.00

Need cost of shipping.

T-shirts:

RTCA Logo, front and back printed: 19

Mens: Black Frost - L - 3, XL - 2

Navy Frost - L- 4, XL - 3

Ladies: Black Frost - M -1, XL - 2

Navy Frost - M- 1, L- 1, XL- 2

White Specialty Logo Embroidered: 4

Women: L - 2, XL - 2

For a total of 23 T-shirts. The inventory does not match the order and recorded sales sheet so will have to be audited for accuracy.

Check for Grants from AKC for more dogs in the database.

TK: Fundraisers have tax implications if they go over \$600.

Supported Entry Committee:

- **No Report**

Chair: Jackie Olsen

Members:

Robin Rudolph

Cayla Wallwork

Jason Sharp

Cory Downey Hart

Judges Education & Mentoring Committee:

Chair: Linda Lee Members:

Christina Martinez

Kari Jepson

Rene Morgan

Tracey Kallas

- TK: No cards mailed
- Updates to graphics have been submitted to the Artist. TK is talking with Artist.

Health & Genetics Committee:

Chair: Carmeta (Meta) French (CF)

Members:

Patty Smith

After recent orders have been fulfilled, there will be 30 Rat Terrier DNA samples at VGL for the genetic diversity project. A representative has asked if we'd like to include AHT in the study since our Roots are similar or if we should go with samples of rat Terriers to be more specific? There are pros and cons to both approaches, but I believe the pros favor AHT breeders more than Rattie breeders. Something to consider even though the club isn't the sole administrator for the project.

This was discussed and the BOD recommended tests should be done separately.

LL: Check if discount through Parent Club?

CF: DVL already gives a discount, \$50 per dog for the first 100 dogs tested. Cost go up to \$80 after that.

Raffle a t-shirt winner who get the tests. DNA Raffle (as opposed to a pay for tickets raffle) Have people submit proof of testing as a raffle entry, offer RTCA merchandise plus maybe a gift card or something as a prize to be raffled after we get a number of tests posted.

Margaret van der Hagen isn't on the committee, she just hasn't left the Facebook page as resignation.

Will need the confirmation she has resigned; assign a new administrator, CF to the FB page. Add JB to the group, will copy all info from page and create PDF/word doc so no previous information is lost.

Newsletter Committee / Communications:

Chair: Cory Downey Hart

Co-Chair: Tracey Kallas

Need to get an additional team member for the Newsletter as I am having trouble getting it out regularly.

For the Website & the Email boxes we should designate one more person to have access to all the site information. Should be someone with some Website/Forms and online email ability. JB to be given access to make changes.

Need to review use of the email boxes. When we set them up the goal was for all official RTCA correspondence to come from and go to the RTCA email boxes only.

Pedigree Committee:

Chair: Christina Martinez

Members:

Linda Lee

Pam Mills

The following requests were received, and actions taken:

- Received a request for Certified pedigrees to AKC register 2 dogs
The only available pedigrees are from UKCI and we cannot accept those, so we had to deny the request.

From Cory – Still working on setting up a mail address and mailbox just for the Pedigree Committee.

Specialties:

LL has spreadsheets for:

2018 September National

2019 Spring Specialty: Stacy McWilliams and Jackie Olsen.

LL will provide spreadsheets to the BOD.

2019 Specialty

Need to wrap up and get a P/L breakdown of the Specialty. Tracey Kallas still has reimbursements to submit, need to track what the income (including donations) and expenses were.

\$422.66

2020 Specialty

We have several hard dates for submittal to Baray and the AKC coming up. These are the deadlines from Baray:

Club Timeline and Deliverables (Items noted in **RED** are Club Deliverables):

Show Date:	Sep 11, 2020
Show Closes:	Aug 26, 2020
Premium Information due:	May 20, 2020
Additional Mailing Addresses:	June 18, 2020
Premium Distributed to Exhibitors:	July 15, 2020
Catalog Information due:	Aug 12, 2020

Please provide us with a clear black and white club logo to have a die made for your ribbons. If you have an existing die you can send it to us directly. The logo or die is due by June 3, 2020

Your mailing list will be generated by the BaRay office, however, if you should happen to have additional names and addresses you would like to be included, please provide those directly to me, no later than June 18, 2020.

I am waiting to hear back from Pat Hastings as to her availability to judge. If she is not available, we will have to move on to a second choice.

We also need to choose a Sweepstakes Judge.

We currently have a Logo for the Specialty that was produced by a Graphic artist. If we get any submittals that look fun, we can use them as will in other promotional materials. However, we needed to get moving on things.

Still looking into exactly what fun events we can offer but will have all that together shortly.

A fundraising Auction was held by the Ways & Means Committee, and most of the income from that will be used for the Specialty.

2020 Chair will need to keep track of all expenses. Review previous Specialty spreadsheets.

- Itemize:
 - Class expenses and donations
 - Ribbon expenses

Files should be stored on BOD FB page and be available to BOD and chair

If show is canceled due to COVID19, the club is only out the AKC fee.

New Business:

The following items were discussed, motioned, and passed on the BOD FB page:

- Jordan Leigh submitted his resignation. It was accepted
- No VP was appointed at this time (see Emergency Meeting Minutes).
- **Motion 2020-227** Removal of Stacy McWilliams as a RTCA Parent Club Approved Mentor. Her resignation as a member of RTCA was sent on Wednesday, April 15, 2020. Motion JB, MF second; There is a quorum and a majority vote. Passed.
- **Voting/Ballots Membership form:**

ARTICLE IV The Club Year, Voting, Nominations, Elections

SECTION 2. Voting. *Voting members must sign a revocable written authorization agreeing to the electronic balloting process or they will continue to receive ballots via mail.*

JB: There is no place on the membership form for a signature for electronic balloting.

- Membership form will need to be updated to include eballot permission.

Other New Business:

- E-Ballots – if we wish to use those in the future, we should start looking now and comparing prices. Need someone to do this.

JB's son will aid in finding an eballot company that is free to use.

LL: used Eballot in past, never talked with actual person, always through chat. New ballot company must be able to provide a person to speak with.

LL: provided member and ballot information to company, they would do everything (input) but was more expensive.

TK: Suggested Randi Garske to help research eballot companies.

The following item was discussed, motioned, and passed on the BOD FB page:

By-Laws

LL: By-Laws, Review Article 4, Section 3, Annual Election, last sentence: Error - there is no Section 4 in Article III. It should state Section 3.

See Section 2 of this Article. The nominated candidate receiving the greatest number of votes for each office shall be declared elected. If any nominee, at the time of the meeting, is unable to serve for any reason, such nominee shall not be elected and the vacancy so created shall be filled by the new board of directors in the manner provided by Article III, Section 4.

CH: Does this need to be reviewed by the By-Laws committee? Is it a simple grammatical or editing mistake? This information will be put on the BOD FB page for review.

Old Business:

- A letter was received requesting that the RTCA support the Morris & Essex KC show on October 1 2020. Motion made, seconded and approved to do so. Secretary sent a letter to the club to let them know. Are we supporting the Trophies and if so, was a letter sent to them?

JB: Reply was sent to M&E, May 4, 2020. RTCA would supply the following for trophies: 3 of the RTCA T-shirts for BOB, BOS, BOW and bags for WD, WB.

Could you please provide me with a name and address to send these items to?

Reply from Debbie Davis: *The club will be responsible to bring the trophies ring side. Thank you for your support.*

Ask if Darin Gillies will be at show. There may not be a member to bring trophies to the event.

Next Meeting: Wednesday, June 10th, 2020 at 5:30 pm MST

Motion 2020-233 to adjourn at [REDACTED] pm MST

Motion JB second LL. Motion passed unanimousl

