

**RTCA BOARD MEETING**  
**April 13, 2021 BOD Meeting**  
**Time: 7:06 PM MST**

**In attendance:**

President: Cory Hart, CH  
 Vice President: Tracey Kallas, TK  
 Treasurer: Linda Lee, LL  
 Secretary: Jeri Berg, JB  
 Director: Meta French, CF  
 Director: Christina Martinez, CM

**Absent:** Director: Patty Smith, PS

**Approval of Prior Meeting Minutes:**

Minutes from Feb 3, 2021 Meeting and March 3, 2021 Meeting: Approved

**Report of President:** No report

**Report of VP:** No report

**Report of Secretary:**

When replying to emails even if you have known the person for a long time, please provide some type of greeting:  
 Thank you for contacting Rat Terrier Club of America...

And provide the RTCA website addresses:

<https://ratterrierclubofamerica.org/home>

<https://ratterrierclubofamerica.org/membership>

<https://ratterrierclubofamerica.org/rat-terrier-breeders>

<https://ratterrierclubofamerica.org/rescue>

RTCA has joined the GenSol Breed Club Discount program.

Members will need to contact the secretary, [secretary@ratterrierclubofamerica.org](mailto:secretary@ratterrierclubofamerica.org) for the code. Go to the Rat Terrier Club of America website <https://ratterrierclubofamerica.org/home> click on the link under the GenSol banner.

GenSol Diagnostics is now offering a 10% discount to breeding clubs and associations that participate in our Club Discount Program. GenSol Diagnostics will provide participating clubs and associations with a unique coupon code for 10% off. This will bring the cost of testing down to \$27/ea. when purchasing 5 or more tests.

No RTCA member has contacted secretary for the code.

**AKC:**

- AKC Mark License Agreement sent to President, needs to be filled out, signed and returned to me by April 26th so I can send to AKC. Logo was sent in Nov. 2020 in color and Black & white.
  - A few AKC All-Parent Clubs had changes for limited agreement to Meet the Breed and prior approval before using their logos.
- AKC: Pure breed Preservation Bank Survey, will be sent to CM, Health & Genetics Chair.
- These files\* have been uploaded to the BOD page. Can they be shared with the members via emails and on the Members Only page?

\*AKC: At Risk Best Practices and Helping Dog Owners Minimize Risk

\*AKC Parent Club: Bi-Annual Parent Club Registration Stats 2020 Final: All Breed, Terrier Group and Rat Terrier

**Report of Treasurer:**

Treasurer has sent the Balance Sheet and complete report to the BOD.

**RTCA Balance Sheet for March 2021**

<b>ASSETS:</b>	<b>BALANCE</b>
Regular Checking	\$ 826.28
W&M Checking	\$ 1,727.45
Regular Savings	\$ 5,495.51
Regular PayPal	\$
W&M PayPal	\$89.57
<b>Total Current Assets</b>	<b>\$8,138.81</b>
<b>EQUITY AND LIABILITIES:</b>	
Equitable Merchandise at cost:	
T-Shirts	\$ 359.25
Bags	\$ 236.17
<b>Total Current Equitable Assets</b>	<b>\$ 595.42</b>
<b>Liabilities:</b>	
<b>Short Term</b>	
Feb-Zoom	\$ (31.56)
Feb - Secretary exp	\$ (58.98)
<b>TTL Short-Term Liabilities thru March</b>	<b>\$ (90.54)</b>
<b>Long Term</b>	
March-MoneyMinder fee	\$ (205.38)
March-AKC Flyer Invoice 2020073 for 2020	\$ (22.68)
<b>TTL Long Term Liabilities Thru March</b>	<b>\$ (228.06)</b>
<b>TTL Money In</b>	<b>\$ 175.96</b>
<b>TTL Money Out</b>	<b>\$ (228.06)</b>
<b>TTL Money Loss</b>	<b>\$ (52.10)</b>

FYI, we are, for the most part, done setting up and entering data thru March in MONEYMINDER. Christina set up all the members with their info and linked data where it needed with dues. Members will get an invoice at the end of the year. I have entered and reconciled the banking thru March. There will be changes along the way as we get more familiar and as our needs grow. At this point, we have a great start. I will try to take a screenshot as to what it looks like.

It was a long process with a lot of hours for both of us and definitely a learning experience.

Thanks for being patient with us.

Linda

**MoneyMinder:**

Discussion with MM personnel:

- Donation in 2020 didn't come through till 2021.

- Refund from Zoom.
- PayPal and fees.
- Suggest as we are a small club, we do not have to have Import (\$29/\$39 charge), just do as a regular deposit. This has been paid, we will try it and if found to not need it, will not continue it the following year. Can reconcile everything, import all bank accounts.
- MoneyMinder also offers end of year Audit for Free, Long term liabilities noted.

BOD Discussion: PayPal, Membership dues, \$2.00 fees

### **Correspondence:**

### **Committee Reports:**

**Bylaws Committee:** No progress on Performance or Bylaw committees as the chair for both committees has been sidetracked by planning a National for another parent club. The plan is to get started again by 4/15 at the latest.

### **Health & Genetics:**

Chair: Carmeta (Meta) French

Members: BOD

LL sent an email to BOD for historical preservation of previous letters.

Discussion on Health & Genetic historical preservation of information.

CF: A survey was sent via email blast March 13, 2021 to Members.

- PowerPoint presentation of the RTCA Members survey sent to CH, posted on BOD page.
- Everything was done anonymously.
- Only 15 members responded.

CH: Possible to do a new survey with a new list of questions?

CM: Simplify questions, limit it to 4 questions?

CH: present new survey questions to BOD. Resend to members, try to get more input and response from members.

CM: Use question with most opinions and simplify question for next survey.

- What do you think should be required for OFA?
- What do you think our Health Statement should include?
- Are you a breeder? Or As a pet person, what would you like information about?
- Would you like to attend a Townhall forum to learn more?

Health & Genetics Statement for AKC.

CH: Review statement before sending to AKC.

Proposed Health review to be discussed on RTCA Health & Genetics and Members Only page to get more input.

### **Judges Education & Mentoring Committee:**

Chair: Tracey Kallas

Members: Kari Jepson

Linda Lee

Renee Morgan

Christina Martinez

- Composed letter to artist, awaiting BOD approval to be sent. Letter has been approved. JB will send letter to artist from RTCA mailbox.
- Researching new artist for graphics.
- Mailed 25 quick reference cards to 6 different shows clusters.
- Change address listed on JED card to TK new PO Box. JB sent TK the PDF so it can be updated.
- Add JED card information on the RTCA webpage.

### **National Specialty Committee – 2020-2021:**

Chair: Cory Hart

Members: Jeri Berg

Tracey Kallas

Sue Swan

We will be using two of the judges that the Host Club has reserved, which will save us. Also, we have two eager volunteers to judge Sweeps.

Paperwork has been submitted to the AKC for both shows (Thursday and Friday)

### **Newsletter Committee:**

Chair: Cory Downey Hart

Co-Chair: Tracey Kallas

Members: Susan Mulligan

Shana Bokelman

Theda Little

CH: due to other commitments within the club, has not been able to work on this.

JB: suggested posting Conformation and Performance results on FB and RTCA Member's only pages.

- Information can be found in Canine Chronicles – Top 10 or Top 20, conformation points only.
- Get members more involve, send in show & performance information.
- Members can create post on member's page.

CH: receives information monthly from AKC. Can send to someone to compile data base.

TK: send her spreadsheets and she will create database of information (conformation, performance).

### **Nomination Committee**

Chair: Susan Mulligan

Members: Jason Sharp

Sue Swan

Alternates: Theda Little

Michelle Blackmore

Cory has taken over management of the election as the Secretary's position is on the Ballot. We had one additional Nomination for one of the Director Positions (Stacey Zimmerman). We will be doing the voting via email. I have located two companies that are very reasonably priced (less than \$25). Ballots should go out on time (April 15<sup>th</sup>).

JB: Household members with the same email address (8). How will they be able to vote?

CH: Each member will have an ID assigned that can only be used once. Household members with same email will each receive an assigned number.

### **Pedigree Committee:**

Chair: Christina Martinez

Members: Linda Lee

Please note: The Pedigree Committee has a new email. Please send all pedigree inquiries to that email. (pedigrees@ratterrierclubofamerica.org)

1. Inquiry #1: It is only showing the first part of the registration. I would need the whole registration certificate. I did some more research and found that #1 Kennel registers with another organization and we do not accept that. This is the second time she has approached us now; I find out her litter she has on the ground has false pedigree using a breeder I contacted to verify they are her dogs and she said she has never had dogs with those names.
2. Inquiry #2: Has brindle on his pedigree so we are going to help him with getting a PAL #

**Performance Committee:**

Chair: Randi Garske

Co-Chair: Jeri Berg

Members: Susan Mulligan

No progress on Performance or Bylaw committees as the chair for both committees has been sidetracked by planning a National for another parent club. The plan is to get started again by 4/15 at the latest.

**Policy & Procedure Committee:**

Chair: Cory Hart

Members: All board members

Needs to be updated, BOD members are requested to review, post areas that need updated on BOD Facebook page so they may be discussed and implemented.

**Supported Entry Committee:**

Chair: Jason Sharp – stated he has no report

Members: Cory Downey Hart

Ray Draper

Gail Harlamoff

Tracey Kallas

Christina Martinez

Sue Swan

\*\*\*\* Supported Entry has not submitted a report, however the RTCA is listed in the Tacoma KC Premium as supporting Conformation, Rally and Obedience at their upcoming April Show. This is likely due to the fact that we had offered that support at the show last year (show was cancelled). It is local to me (Cory) and I can take care of ensuring the items get to the show.

TK: what is needed? Has items she can donate.

CH: will review Premium list; will be toys or cooler bags. Has shop close by that can purchase at a discount.

Will need for Specialty.

Involve Performance Committee to support more events – Rally, Obedience, FastCAT, ...

Have a tag with RTCA logo as prizes?

CM: suggested contacting an RTCA member (name is not included to protect their privacy) about possible discount on Prizes ordered.

**Ways & Means Committee:**

Chair: Cory Hart

Members: Tracey Kallas

Christina Martinez

W&M will be taking care of the Supported Entry for the Tacoma Kennel Club this month. We are offering items for conformation, obedience, and Rally.

**Old Business:**

- The Pedigree Committee has a new email. Please direct all inquiries to that email address.
- Need to review Non-disclosure Confidentiality agreement. A number of clubs have these agreements - AKC All Parent Club. The Secretary has copies, and it will be discussed on the FB BOD page.
- Need to form Statistics and Top Twenty Committee – we have a few volunteers, Need help compiling information and creating a spreadsheet.
- CH: AKC sends information on new titles each month. Have Performance committee involved, decide what awards to be created and presented? List Top 10/20 presentation at National Specialty. Information will be posted in the Newsletter and on the Members Only Board.

- Calendar & Google account for the BOD: still working on it.
- AKC Agility Medallion: Purchased, sent to participant? CH has been leaving voice messages with AKC rep, will try again tomorrow to contact her.
- Were the March 2019 minutes and motion from June and July 2019 found by any BOD members?
  - March 3, 2021 meeting: JB: Preservation of RTCA records: Minutes and Motions missing from March 2019. Motions missing Between June and July 2019 #'s 152, 153, 154, 155, 156. Any BOD members who were on the BOD at that time, have them in their records? If so, please provide them.
  - TK will look through her files and see if she can locate them.

#### **New Members:**

- Mary Beth Backstrom
- Quentin Laymon

Welcome Letters will be sent out via email.

- Discussed via BOD emails: Membership Applications should be fully filled out including Reference addresses and *"WHY DO YOU WISH TO BE A MEMBER OF THE RTCA, WHAT CAN YOU VOLUNTEER FOR & WHAT EVENTS ARE YOU INVOLVED IN?"* section before being sent and accepted.
- Secretary is to verify references as per duties listed in the Bylaws.

#### **New Business:**

- AKC flyer advertisement: Paid this month. This is sent to all new AKC Rat Terriers owners when they register their dog(s). It needs to be updated.  
JB: JED flyer/card address needs to be updated.  
TK: can screen shot and send. Will update PDF and send to CM & JB.  
LL: Suggested to remove photos and add the JED card info on the back.  
BOD approved updating flyer.  
JB will check files for PDF created by Sandra Ball. It will be sent to CH & TK to update.
- JB: Pick up chair from LL, that had been donated at 2018 Specialty. LL will bring to Specialty in Sept/Oct. 2021

Next Meeting: Wednesday, May 5, 2021 7:00 PM MST

**Motion: 2021-295:** Motion to Adjourn the meeting. Motion: CM 2<sup>nd</sup>: JB

Meeting Adjourned: 8:24 PM MST