

**RTCA BOARD MEETING Minutes**  
**January 10, 2022 BOD Meeting**  
**7:12 PM MST**  
**Rough Draft**

**In attendance:**

President: Cory Hart, CH  
 Vice President: Tracey Kallas, TK  
 Secretary: Jeri Berg, JB  
 Treasurer: Linda Lee, LL  
 Director: Meta French, MF  
 Director: Christina Martinez, CM  
 Director: Patty Smith, PS

**Approval of Prior Meeting Minutes:**

Post on BOD Facebook page for continued review:  
 Minutes from September 1, 2021  
 Minutes from November 3, 2021  
 Minutes from December 8, 2021

**Report of President:**

No Report

**Report of VP:**

No Report

**Report of Secretary:**

- RTCA received a thank you note and photo from winner of AKC medallion for Agility, and posted on FB.
- AKC Membership list is updated..
- AKC Marketplace: Sent notice to breeder claiming to be membership. Breeder removed claim from ad.

**AKC Correspondences:**

- Event Operations : Event 2022689001 canceled and removed from AKC schedule as it is not a reoccurring event.
- Survey - Specialty Show Site Locator & Check list : Requested access code, forwarded code and survey to chair.
- PAC information : Posted to webpage and FB page.

**Report of Treasurer:**

Balance Sheet thru to December 31, 2021, posted to RTCA BOD Facebook page in separate file.

**Committee Reports:**

**Bylaws Committee:**

Chair: Randi Garske  
 Co-Chair - BOD Liaison: Jeri Berg  
 Members: Charles Harrison  
               Megan Richards  
               Sue Swan

At this time the Committee has completed their work and the BOD needs to complete a Review of the suggestions. Once the BOD review is completed a New Committee composed of members from a wide range of backgrounds should be selected to review both the original Committee's Suggestions as well as the BODs Suggestions and Reviews.

Tentative timeline, subject to change if necessary. BOD will complete their review not later than (April 30, 2022) with the New Committee appointed shortly after that. Requested Deadline for that completion shall be (July 30, 2022) so that ByLaw revisions can be presented for discussion at the Annual Meeting and voted on in October 2022.

**Health & Genetics:**

Chair: Susan Mulligan  
 BOD Liaison – Linda Lee  
 Members: Tracey Kallas

The committee has agreed that RTCA should put out a statement acknowledging the concern brought forth and inform people that the marker was seen in some dogs but we have no correlation that it will manifest itself as the disease in rat terriers. We won't recommend testing for that trait until there is evidence that this disease is an issue in Rat Terriers. Chair is working on a statement to present to the committee in the coming weeks and then the board can finalize.

Judges Education & Mentoring Committee:

Chair – BOD Liaison : Tracey Kallas

Members: Linda Lee

Rene Morgan

Christina Martinez

- 27 Cards mailed to 4 different Show Cluster Judges.
- Chair is gathering info to submit to the artist about what we ideally want and will be submitting to her Jan 15th.

Junior Handler Committee:

Chair: Renee Morgan

Members: Cory Hart

- Still working on offering Scholarships or other Awards to help recognize Juniors.
- Committee Members needed – looking for people that have an interest in Junior Handlers and/or are active with a Junior.

National Specialty Committee – 2020-2021:

Chair – BOD Liaison: Cory Hart

- Request for a full Final Report to be presented to BOD.
- Financial accounting listed on Treasurer Balance sheet.
- Committee Facebook page updated to National Specialty Committee 2022.

National Specialty Committee 2022

CO-Chair: Darice Reagan

CO-Chair: Cory Hart

Members: Linda Lee

- We have invited several other Members to join the Committee and are still awaiting responses. We do have a number of local non-Members hard at work on this Event.
- Putting together an Announcement for a Logo Contest – will present the final selections to the Members to vote on. This, including the voting, should be completed by March to give us plenty of time to get swag printed and marketed.
- Committee Members are also submitting ideas for awards, sourcing Local Artists as much as possible.
- Looking into options for locations for the Annual Meeting & Dinner. Hoping to be able to do a Top Twenty.

Newsletter Committee:

Chair – BOD Liaison : Patty Smith

Members: Tracey Kallas

Lindsay Halbach

Denise Crites

Still working on getting input from the new members on the Committee.

2022 Nominations Committee:

Interim Chair - BOD Liaison: Christina Martinez

Members: Shana Cunningham/Bokelman (RMW)

Megan Richards (SE)

Sue Swan (PNW)

Edithmary Stenz (SW)

Alternates: Denise Crites ((RMW)

Lindsay Halbach (SW)

- BOD reviewed the volunteers, selection for Nomination Committee
- An announcement of committee will be prepared by secretary, presented to chair and BOD for approval and sent by January 15, 2022 deadline.

Pedigree Committee:

Chair – BOD Liaison: Christina Martinez

Members: Linda Lee

Tracey Kallas

- We have received several inquiries from people with dogs that either do not have complete pedigrees from any other registry or clearly do not conform to standard (usually Merles). As we do not want to introduce obvious non-conforming traits into our breed we are suggesting they obtain a PAL number so they can participate in Performance Events.
- Also, when researching the Dogs, we are finding discrepancies such as the photos o line of the dog do not match the photos submitted, duplicate registration numbers and/or names, etc. We are currently on hold with generating Certified Pedigrees until we determine how to handle this.
- We are also now requiring that all forms be completed and will be updating the Forms.

Policy & Procedure Committee:

Chair: Cory Hart

Members: All board members

- The Policy & Procedure file needs to be reviewed and re-written.
- This is actually where most of the operating procedures should be recorded for future BODs as it is easily re-written, but older Policies can be kept in an Archive section for reference.
- Ideally, all P&Ps should be in a single PDF or Word Document for easy searching and Reference.
- We need one or two BOD Members to volunteer to do this.

Performance & Stats Committee:

Chair:

BOD Liaison : Tracey Kallas

Current Members: Randi Garske

Jeri Berg

Cory Downey Hart

Tracey Kallas - BOD Liaison

Susan Mulligan

No Report

Old Business:

- Showright –Digital and Rat Terrier Digital Breed magazine – compiling articles for submission.
- AKC Pupdate Newsletter – soliciting photos and info.
- 2021 Financial Audit – Soliciting 2 people to review all files.
- Review, appointment and confirmation of all Committees – to be continue on FB BOD group to diversify the volunteer base.

New Members

December: 3 new members

January to Date: 1 new member

- Walter French
- Judith Robb
- Susan Vacnin
- Amanda Hill

New Business:

- AKC 2022 Meet The Breed Tour Schedule:
  - 12/23/21 Email received and sent to BOD.
  - 12/30/21 Paper copy and registration forms received.
  - 01/02/22 Scanned, emailed to the BOD and posted on BOD Facebook page.
  - 02/01/22 Parent Club Registration deadline.
- JR Membership and Membership Application:
 

**Motion 2022-313:** The Rat Terrier Club of America will offer free Junior membership to any Jr who completes any AKC title with a Rat Terrier. Membership and renewal to be annually contingent upon submittal of at least 3 photos of that JR in the pursuit of titling that rat terrier, a copy of the title certificate and a junior member application that includes a parent and/or guardian signature.

Motion on FB BOD page: TK

2<sup>nd</sup> : LL

Majority approved.
- New Juniors Membership Application is being written.
- Budgets for 2022
  - Treasurer will present a budget for club expenses for 2022 by January 24<sup>th</sup>.
  - Committees are requested to present an estimate of costs for 2022 not later than February 1<sup>st</sup>.
  - BOD to Finalize and approve Budget.

**Next Meeting:** Wednesday, February 2, 2022, 7:00 PM MST

Meeting Adjourned at 7:59 PM MST:

**Motion 2022- 314:** Motion to adjourn meeting

Motion: CM

2<sup>nd</sup>: PS

All in favor.