

## RTCA BOARD MEETING Minutes February 12, 2022

### **In attendance:**

President: Cory Hart, CH  
 Vice President: Tracey Kallas, TK  
 Secretary: Jeri Berg, JB  
 Treasurer: Linda Lee, LL  
 Director: Christina Martinez, CM  
 Director: Meta French, MF  
 Director: Patty Smith, PS

### **Absent:**

### **Approval of Prior Meeting Minutes:**

Posted on BOD Facebook page:

Minutes from September 1, 2021

**Motion 2022-315** Motion to Approve BOD Meeting Minutes September 1, 2021

Motion: TK 2<sup>nd</sup>: PS Motion Passed

Minutes from November 3, 2021

**Motion 2022-316** Motion to Approve BOD Meeting Minutes November 3, 2021

Motion: TK 2<sup>nd</sup>: CM Motion Passed

Minutes from December 8, 2021

**Motion 2022-317** Motion to Approve BOD Meeting Minutes December 8, 2021

Motion: CM 2<sup>nd</sup>: TK Motion Passed

Minutes from January 10, 2022

**Motion 2022-\_\_** Motion to Approve BOD Meeting Minutes January 10, 2022

JB: Unable to load to FB BOD page. Will try to load again

### **Report of President:**

In an effort to improve interaction, efficiency and productivity for our Committees I have put forward a few changes, including adding BOD Liaisons. Hopefully everyone will find this beneficial.

Each Committee will have a BOD Liaison. The duties of the Liaison:

- Present the Monthly report from the Committee Chair to the BOD. The Liaison will ensure that these reports are presented prior to the BOD Meeting.
- Act as a direct conduit to the BOD for any questions the Committee may have, as well as ensure the Committee is informed of any questions or requests the BOD has

- Other duties as determined by the BOD and/or Committee Chairs that would be helpful in ensuring the Committees run smoothly.

In order to maintain good historical Records, as well as records for Committees moving forward as the Members change, there should be at least two BOD Members as Admins on any Social Media group. This will help prevent having multiple groups set up, as the habit has been to set up a new group each time there are any Committee Changes.

**Report of VP:** No Report

**Report of Secretary:**

- Sympathy card sent to member on behalf of the RTCA.
- AKC Membership list was updated January 31, 2022.
- AKC Marketplace-Rat Terrier Breeder: checked, 1 new member listed.
- AKC Membership list: will be updated once a year only.
  - New members will be listed in monthly minutes
  - Membership list to be updated to members under discussion.
- AKC – RTCA information – posted on RTCA FB page: The president's email is no longer listed on the website. ONLY the secretary's email is now listed with AKC. This is a problem the Secretary will work to correct.

**Correspondence:**

- AKC Event Operations: As per AKC policy, events are regularly forwarded from year to year for some reason, even if they are not reoccurring.
- Survey: Parent Clubs Survey on Breeder Education Efforts: CH reported this survey was completed.
- National Earthdog Test October 2022: It was agreed not to support the event as there is no history of RT entry. .
- Colorado Federation of Dog Clubs: Received application and CO legislation report. Email discussion of relevance as we are a National Club and not a Regional or State Club.
- JB to create /standard reply letters for BOD to review, approve and use when replying to emails.

**Report of Treasurer:**

Balance Sheet provided.

Report on membership renewals, updated member information and web ads.

Website ads will be maintained by CH and TK.

No Budgets have been received from committee chairs

BaRay over estimated AKC costs, sent another check \$102 to club.

## **Committee Reports:**

### **Bylaws Committee:**

Suggested Bylaw changes are currently under review by the BOD

### **Health & Genetics:**

Chair: Susan Mulligan

Liaison: Linda Lee

Members: Joanna Littl  
Darice Reagan  
Susan Swan  
Cory Hart  
Tracey Kallas  
Meta French

From Susan Mulligan:

My report is that I am in the process of expanding this committee. Currently, BOD member recommended RTCA member1. I have reached out to her and am waiting to hear from her. RTCA member2 has expressed interest (strong biology education) and I will be inviting her. RTCA member3 has also expressed interest and will be invited. This should give us a strong team, educationally and research focus, to help us move forward and address issues in a more timely fashion. I believe we should formalize the process for bringing issues to the committee (perhaps create a questionnaire) and use it to prioritize the work. So far the issues brought up to RTCA have been very vague and with little information regarding prevalence in our breed lines, which makes it difficult to know how to move forward. I should have the team expanded in the next couple of days and then we will drive to address the issues brought forward by members and the RTCA."

Susan Mulligan

### **JR Handler Committee:**

Chair: Renee Morgan

Liaison: Cory Hart

Members: Susan Turner  
Trish Wentz  
Stacey Zimmerman

- Alternate BOD Members to be Admins: TBD
- We are working on an Application that is geared towards our Junior Handlers. Also contacting other National Clubs that have established, well run Jr. Handler programs to get input. JB: suggested a different Welcome Letter for Jr's.

### **Judges Education & Mentoring Committee:**

Chair: Tracey Kallas - BOD Liaison

Members: Linda Lee  
Christina Martinez  
Renee Morgan  
Kathy Wakefield

- 5 cards sent out to 1 show cluster
- Working on Family Tree
- Pupdate
- Canine Chronicles
- Artist has requested a hiatus due to personal issues, will reconvene when issues are resolved.

### **National Specialty Committee 2022**

Chair: Cory Hart

Awards & Assistant to the Chair: Darice Reagan

Liaison: Cory Hart

Members: Darice Reagan  
Theda Little (Hospitality and Fundraising)  
Joanna Littl  
Robert Chaffin  
Terri Galle  
Tracey Kallas  
Linda Lee  
Patty Smith

- 2022 National Show logo contest initiated, received 2 emails with 5 logo submission. Flyer available for distribution.
- Date set for Friday, September 16, 2022
- Working on Confirming Judges. Hosting Club has offered three.

### **Newsletter Committee:**

Chair: Patty Smith - BOD Liaison

Members: Tracey Kallas  
Lindsay Halbach  
Denise Crites

- Working on setting Dates for future Newsletters.

### **Nomination Committee:**

Chair: Christina Martinez (PNW)

Members: Shana Cunningham/Bokelman (RMW)  
Megan Richards (SE)

Alternates: Denise Crites (RMW)  
Lindsay Halbach (SW)

- Committee will be submitting Slate on or before the Deadline of February 15<sup>th</sup>.

**Pedigree Committee:**

Chair – BOD Liaison: Christina Martinez

Members: Linda Lee  
Tracey Kallas

- No report

**Performance Committee:**

Chair: Joanna Littl

Co-Chair: Kathy Wakefield

Liaison: Cory Downey Hart

Members: Jeri Berg

- Joanna & Kathy are excited to get moving on this!

**Policy & Procedure Committee:**

Chair: Cory Hart

Members: All board members

Reviewing information on the P&P Facebook page and previous Meeting Minutes.

Updates are needed from 2019.

All BOD members are listed on the page.

**STATS & Top 5-20 Committee:**

Chair:

Liaison: Tracy Kallas

Members: Randi Garske  
Cory Downey Hart  
Jeri Berg  
Robert Chaffin  
Teri Galle

- Need members on this Committee with experience with Spreadsheets, Stats and how other Breed Clubs have set up their Rankings

**Supported Entry Committee:**

Chair: Jason Sharp

Liaison: Christina Martinez

Members: Cory Downey Hart  
Ray Draper  
Gail Harlamoff  
Megan Richards

- Report and plan needed.
- CM: Report was sent to CH email, not to President email. CH will check email and post to BOD FB page.

**Ways & Means Committee:**

Chair - BOD Liaison: Cory Hart

Members: Tracey Kallas  
Christina Martinez

- Currently planning on working with the Fundraising Committee for the National
- Meta French added to committee to review fund raising ideas.

**Old Business:**

- 2021 financial audit progress update
  - LL will pick members to do review and send to BOD.
- Review, appointment and confirmation of all new committees
- Google Account:
  - Review cloud storage for RTCA information.
  - JB: Current information is saved on USB Thumb drives, concern over data being lost.

**New Members**

1 JR member and 2 New Members.

January 2022, Welcome Letter and Membership list sent to:

Isabelle Bokelman - Colorado  
Angela Smith – Oklahoma  
Amanda Hill – Texas

**New Business:**

- Budgets for 2022 – BOD Liaison to receive information from committees.
- Honorary Members – Discussions on RTCA Facebook group
  - Lifetime membership is not currently listed in the Bylaws, so those members listed as Lifetime/Founding Members should be changed to Honorary Members. Other than wording there are no other changes.

**Next Meeting: Monday, March 7, 2022, 7:00 PM MST (6:00 PM PST, 9:00 PM EST)**

All approved

**Meeting Adjourned: Motion 2022-318** Motion to adjourn meeting

Motion: CM 2<sup>nd</sup>: JB Approved Adjourned 6:38 PM MST